COUNTY OF MONROE - DEPARTMENT OF FINANCE HOTEL TAX DIVISION

39 West Main Street Room 301, Rochester, New York 14614 Telephone 753-1260

CERTIFICATE OF REGISTRATION

and Application for Certificate of Authority to Collect Hotel Room Occupancy Tax

ALL QUESTIONS MUST BE ANSWERED PLEASE PRINT OR TYPE

NEW CERTIFICATE # H-

(OFFICE USE ONLY)

1	Rucinoss Names			Dhono		
1.	Dusiness Maine		Phone [Individual Trade Name or Corporate Name]			
2.	Mailing Address:	(Street)	(City)	(State)		
3.	Hotel/Motel Name	e :				
	Hotel/Motel					
		(Street)	(City)	(State)	(Zip)	
NA	ME	and Home Address of Individu HOME ADDRESS	TITLE	SOCIAL SE	CURITY #	
 6 .	Type of Establish	ment (Check One) Hotel ip (Check One) Individual	Motel O			
		begins (began) operating business in Monroe County				
9.	If acquired from the Business name	former owner: e under which former owner ope	rated			
		's Certificate Number Hers Certificate of Authority must				
10.	· · · · · · · · · · · · · · · · · · ·	s of business (or branches) doe (List each Location and Cer		-		
	•	the statements made herein har elief, true and complete.	ve been examine	d by me and are,	to the best of	
Da	te	Name				
		Title				
S	ee reverse side)					

REGISTRATION

The Legislature of the County of Monroe has provided by local law as follows:

Within three (3) days after commencement or opening of business, every hotel operator shall file with the Director of Finance a certificate of registration in a form prescribed by the Director. The Director shall promptly thereafter issue without charge to each hotel operator a certificate evidencing the authority of such operator to collect from the occupants and duplicates thereof for each additional place of business of such operator. Each certificate or duplicate shall state the place of business to which it is applicable.

PENALTIES

Any hotel operator willfully falling to file a registration certificate or surrender the certificate of authority as required or assigning or transferring such certificate of authority, shall be liable to the penalties provided by law.

TAX RETURNS

Upon acceptance of the applicant's Certificate of Registration and the issuance of the Certificate of Authority, this office will notify each hotel operator of the procedures necessary to file a tax return and remit payment to Monroe County on a quarterly basis.

SCHEDULE OF LOCATIONS

(Question #10 on front)

Trade Name	Location	Certificate Number	